

**ARNOT OGDEN MEDICAL CENTER  
PARAMEDIC PROGRAM**

**AEMT-P (PARAMEDIC) STUDENT AGREEMENT**

Dear Student,

We, the faculty, hope that this training education program is both valuable and enjoyable to you. We offer this letter of agreement as a means of formalizing our mutual acceptance of the terms for participation in this EMT-P program.

1. During the program, absences of sixteen (16) hours of didactic, lab, clinical or field internship will result in a written warning. More than twenty four (24) hours will result in class failure. Extenuating circumstances will be considered, if submitted in writing to the program coordinator and approved by the program medical director.
2. Skills evaluation will occur only after the student has had an opportunity to practice his/her skills under the supervision of lab instructors. Satisfactory performance of a given skill is defined as correct performance of all critical steps, in proper sequence, as outlined in the ALS Skill Evaluation Sheets. Satisfactory completion of a skill must be obtained within three (3) tries. Three consecutive failures of a skill may serve as justification for course failure.
3. The minimum clinical hours consist of:

Department and Location	Hours
Emergency Department @ AOMC/SJH/OGH	140
Emergency Department Triage @ AOMC/OGH	8
Emergency Department with Physicians @ AOMC/OGH	16
Emergency Department Psychiatric @ SJH/ OGH	16
Electives	8
Geriatrics @ AOMC/OGH	8
Intensive Care @ AOMC/ OGH	8
IV Therapy @ AOMC/OGH	8
Morgue (One Autopsy) @ New York Chiropractic School	4
Labor & Delivery @ AOMC/ OGH	8
Operating Room/PAR @ AOMC/ OGH	32*
Operating Room/Field Intubations needed	5
Pediatrics @ AOMC/ OGH	8
Respiratory @ AOMC/ OGH	8

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Designated Field Intern Site	Hours
Phase 1, Field	50**
Phase 2, Field	50**
Phase 3, Field	52**

NOTES:

\* You need five (5) ET's in the operating room/and or during field time. It may take more than 32 hours. However, you will need to do a minimum of 32 hours in the operating room.

\*\* Depending on your field preceptor's evaluation of how well you are doing in each of the phases, you may be required to do more than the minimum hours to assure minimum competencies.

Clinical experience may begin on **9/10/11** and will be provided by Arnot Ogden Medical Center, St. Josephs Hospital, Olean General Hospital, New York Chiropractic College, Erway Ambulance, Bangs Ambulance, Rural Metro of the Southern Tier, Greater Valley EMS, Union Volunteer EMS, Schuyler Ambulance Service, TransAm Ambulance, Olean Fire Department and Superior Ambulance.

Clinical experience will focus on the application of theory and skills presented in both lecture and skill labs. FISDAP records are to be completed and a Clinical Evaluation Form will be kept by each student to document each clinical experience. **The forms will be handed in weekly.** Monthly evaluations of clinical progress between the student and program coordinator will be conducted. A warning will be issued to the student if one hundred fifty (150) hours have not been completed by **2/03/11**. All clinical hours **MUST** be completed and handed in by **6/09/11, NOON**, or the student will not be allowed to take the NYS practical examination, nor the NYS written examination. In the event of absence for a scheduled clinical, the student is responsible for notifying the scheduled department or agency that he/she will not be there. Three (3) missed clinical rotations will constitute a course failure.

4. Quizzes will be given nightly, or as deemed appropriate. Examinations will be given after the completion of appropriate divisions. An overall average of equal to or greater than **78%** on all quizzes and exams is required. Students will have ten days from the time of the initial exam/quiz to complete a re-test.
5. It is understood that the clinical experience will involve the exchange of individual patient information. It is imperative, for the integrity of the program, that this information **only** be discussed, in general terms, in the classroom setting and **not** be discussed outside of the clinical environment. **A BREAK IN CONFIDENTIALITY, THAT CAN BE TRACED TO THE EMT-P STUDENT, WILL BE GROUNDS FOR IMMEDIATE RELEASE FROM THE EMT-P PROGRAM.**
6. Students will be allowed to have advanced standing, as it relates to previous EMS educational experience. Advanced clinical/internship standing waivers will be granted by the instructor coordinator. To be eligible, the student must fill out an "Application for Clinical Internship Experience" for **EACH AREA** that he/she would like to receive advanced standing. All applications for advanced standing must be received by **9/8/10**. No student will be allowed to challenge out of any classroom/lab sessions.
7. Students understand they will not be allowed to take the NYS practical or written exams unless all financial obligations have been met as outlined in the Policy and Procedures of the course.