



# STREMAC

## Policy Statement

Date: May 1, 2019

Subject: AED Policies & Procedures

Policy #2019-01

## AED Policies & Procedures

### Policy:

#### I Maintenance of Defibrillation Unit

The AED will be checked on a regular basis using the AED Maintenance Checklist. This form needs to be kept readily available for Medical Director's review.

##### **Battery Maintenance:**

Most units now are non-rechargeable, and the batteries are to be replaced. When purchasing a new battery for your device, remember to stagger their replacement to prevent batteries expiring at the same time. Your device monitors the remaining charge in the battery. When your device is advising you of a low battery situation, it is your responsibility to make sure a replacement is readily available, especially when in use for patient care.

#### II All EMT/CFR (EMR)-Must follow the NYS BLS cardiac arrest Adult & Pediatric Protocol.

#### III Personnel

All personnel requesting to utilize the AED must be on the EMS Agency's AED Roster. The roster is updated biannually and submitted to Regional Program Agency (EMSTAR). There will be two AED Skills sessions every two years (the first being a CPR original or refresher course and the second being an AED update in the year between CPR recertifications (per STREMAC May 2019) at varying locations in the three-county area (Chemung, Schuyler, Steuben). These skills review sessions will be completed by a Medical Director Designee or CLI. The Medical Director is responsible to review these sessions for attendance and procedure.

If there are attendance issues for these programs, the Medical Director will be notified.

#### IV After call reporting: Complete PAD Quality Assurance Report

Within 3 days of the call, all call materials must be submitted to the Regional Program Agency (EMSTAR) and Medical Director or his designee. Call materials include: a copy of the PCR, AED run sheet (copy included), AED download printout.

A call run is defined as anytime AED usage is deployed, regardless of whether or not a shock is delivered.

#### V WARNING:

AED use in New York State is covered under the CFR, EMT, EMT-P curriculum. Personnel using the AED equipment must be currently NYS certified. The PAD provider shall ensure that all operators of the AED have successfully completed an AED training course which has been approved New York State Department of Health.

VI All agencies providing PAD AED must register said devices with the Regional Program Agency (EMSTAR) by completing the *Notice of Intent to Provide Public Access Defibrillation* and the *Collaborative Agreement* between the PAD Provider and the Healthcare Provider. These forms need to be updated and submitted to Regional Program Agency (EMSTAR) every two years or after administrative changes within the PAD Provider.